

**BSB50420**

# **Diploma of Leadership and Management (Release 3)**



**Integrity RTO Solutions**

**RTO #46406**

**Phone:** 0400 657 381

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**Address:** 463 Upper Brookfield Rd Upper  
Brookfield QLD 4069



## BSB50420 Diploma of Leadership and Management (Release 3)

### Start training in BSB50420 Diploma of Leadership and Management!

The BSB50420 Diploma of Leadership and Management is the latest nationally accredited qualification that provides you with the skills and knowledge of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.

This qualification will help you learn to communicate with influence, develop critical thinking in others, and lead and manage effective workplace relationships.

#### Perfect for learners who want to become:

- Clerical and Administrative Worker
- Legal Secretary
- Manufacturing Production Manager
- Quality Assurance Manager

Integrity RTO Solutions offers the nationally recognised BSB50420 Diploma of Leadership and Management qualification with high quality course materials and premier student support to deliver a unique learning experience.

Integrity RTO Solutions will deliver training that is customised to meet student, industry and where relevant, employer needs in line with the delivery strategy for the qualification.

When you enrol in our courses, you will study under expert trainers with decades of experience in the industry. So what are you waiting for? Enrol now!



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## Course Outline and Structure

### Training Delivery

Training is delivered via **Online** to be completed in up to **52 weeks** (including holidays) with approximately **1,252 hours** of study, depending on learner's skills, knowledge, and experience.

### Assessment Methods:

- **Observation** during on-the-job or role play/simulation
- **Questioning** may include self-assessment, verbal answers, written questionnaires, activity modules or interview
- **Structured Activities** may include Projects, Case studies, presentations, role play, demonstration, progressive tasks

### What are the entry requirements?

There are no pre-requisites to enter this training program. However, Integrity RTO Solutions screens students according to the following criteria:

- Have successfully completed at least Australian high school year 10, or equivalent
- Have basic computer skills
- Have sound Language, Literacy and Numeracy skills\*
- Have a National Police Clearance that does not have any disclosures that would impact them in gaining employment in the sector.
- Currently employed in a relevant role (RTO to check suitability)

*\*Learners who do not meet the LLN requirements of the course may still enrol into the course provided the enrolment has been endorsed by the trainer and corresponding additional support strategies have been put in place.*



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# Course Outline and Structure

## Course Resources

**To support you in your training with Integrity RTO Solutions, we will provide:**

- BSB50420 Diploma of Leadership and Management learning and assessment suite which includes:
  - Learner Guides
  - Assessment Workbooks
  - Templates for Projects and other activities;
  - Simulated resources to provide students with simulated assessment pathways (not applicable to all assessment tasks specially those to be done during vocation placement)
- Additional course readings and resources recommended by trainers.

**Students to provide access to resources required to access the course, including:**

- Computer/laptop with relevant software such as, but not limited to, the following:
  - Internet access preferably through Google Chrome
  - MS Word and PowerPoint
  - Adobe Acrobat Reader

## Is Recognition of Prior Learning (RPL) available?

Integrity RTO Solutions has a Recognition of Prior Learning (RPL) Policy, to ensure that an individual's prior learning, achieved through formal and informal training, work experience or other life experiences, is appropriately recognised. This recognition may assist Learners to progress faster through the qualification, or allow the student full credit.

## What are the qualification pathways after taking the course?

Students enrolled in this course may also choose to study other courses that will support them in their Business Services skills. Other options available for students may include the following qualifications:

- BSB50120 - Diploma of Business
- BSB50320 - Diploma of Human Resource Management\*
- BSB50920 - Diploma of Quality Auditing
- BSB50820 - Diploma of Project Management\*

*\*These units/courses are not offered by Integrity RTO Solutions*



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## Course Units

This **BSB50420 Diploma of Leadership and Management** course covers **12 units** of competency (**6 core units** and **6 elective units**)

Core Units	
<b>BSBCMM511</b>	Communicate with influence
<b>BSBCRT511</b>	Develop critical thinking in others
<b>BSBLDR523</b>	Lead and manage effective workplace relationships
<b>BSBOPS502</b>	Manage business operational plans
<b>BSBPEF502</b>	Develop and use emotional intelligence
<b>BSBTWK502</b>	Manage team effectiveness
Elective Units	
<b>BSBLDR522</b>	Manage people performance
<b>BSBTWK503</b>	Manage meetings
<b>BSBPEF501</b>	Manage personal and professional development
<b>BSBSTR502</b>	Facilitate continuous improvement
<b>BSBLDR601</b>	Lead and manage organisational change
<b>BSBCMM412</b>	Lead difficult conversations



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**Enrol Now!**

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**Diploma of Leadership and Management**  
**(Release 3)**

**Enrol now for only \$4,500.00**  
**Initial payment of \$1,500 with 11 monthly**  
**installments of \$272.73**

*\*Please read the **Integrity RTO Solutions** Student Handbook on our [website](#) containing the Refund Policy, Appeals, Complaints, and other student and course information prior to enrolling.*



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